Panduan Bayaran Pendahuluan Caruman Pekerja Domestik

Advance Contribution Payment for Domestic Workers Guideline
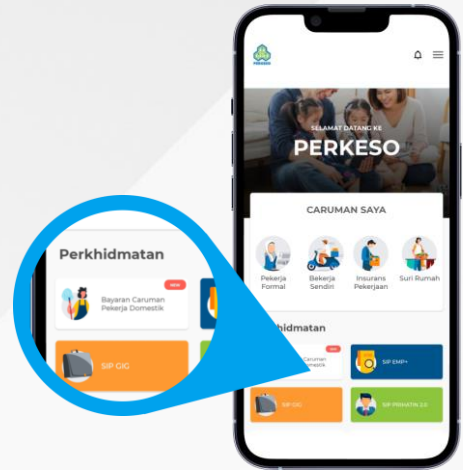
Ver 1.2

Isi Kandungan
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Pengenalan

Introduction

Majikan pekerja domestik kini boleh membuat bayaran pendahuluan caruman selama 24 bulan. Fungsi ini hanya terdapat di aplikasi **Prihatin** sahaja.

Domestic worker employer can now make advance contribution payment for 24 months. This feature is exclusive to Prihatin app.

⚠️ Makluman Penting ⚠️

Important Reminder

- Majikan pekerja domestik perlu berdaftar sebagai majikan di portal ASSIST.

  Employer of domestic worker must be registered in ASSIST portal.

- Setiap pekerja domestik di bawah satu majikan perlu didaftarkan di dalam portal ASSIST.

  Each domestic worker under the same employer must be registered in ASSIST portal.

- Sebarang perubahan maklumat/rekod pekerja atau majikan perlu dikemaskini di portal ASSIST.

  Any changes of information/record must be updated in ASSIST portal.

- Majikan perlu berdaftar di aplikasi Prihatin untuk membuat bayaran pendahuluan.

  Employer must be a registered Prihatin app user to utilise the feature.

Panduan pendaftaran majikan dan pekerja boleh didapati di laman web rasmi PERKESO

Employer and employee registration guideline can be found in PERKESO official website (www.perkeso.gov.my)
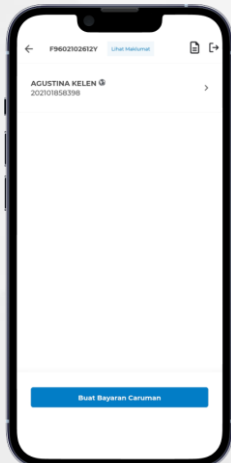
Log Masuk

Login

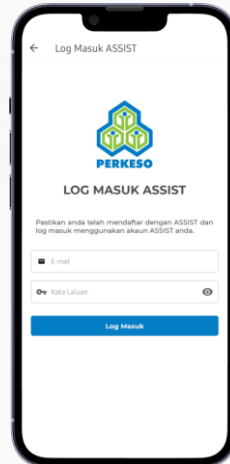Log masuk ke aplikasi Prihatin

Login Prihatin app.

1

Tekan 'Bayaran Caruman Pekerja Domestik' di bawah 'Perkhidmatan'

Select 'Domestic Worker Contribution Payment' under services.

2

Log masuk menggunakan akaun ASSIST.

Login using ASSIST account credential.

3

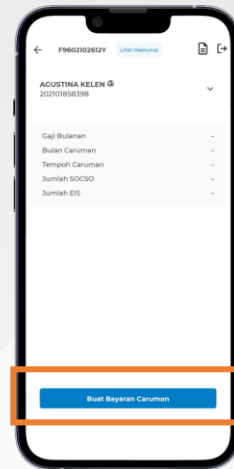Log masuk Berjaya dan senarai pekerja dipaparkan.

Login successful and workers list is displayed.

4

Bayaran Caruman

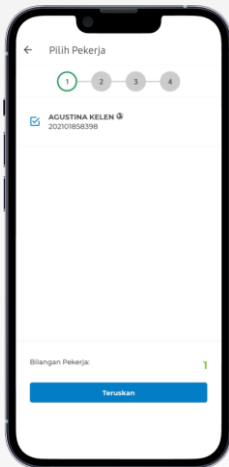*Contribution Payment*

Tekan 'Buat Bayaran Caruman'.

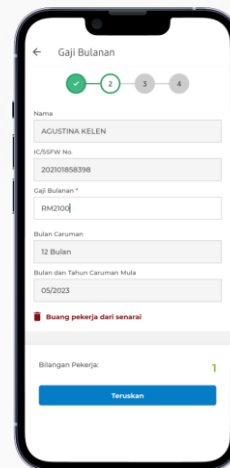*Select 'Make Contribution Payment'.*

1

Pilih pekerja untuk dicarumkan.

Select worker to contribute.
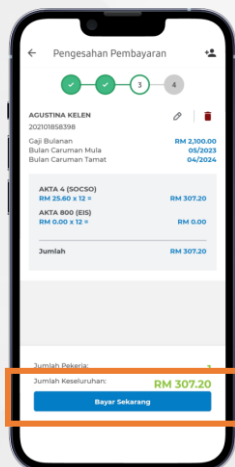
2

Masukkan jumlah gaji bulanan pekerja.

Key in the monthly salary of the respective worker.

3

Semak pengesahan bayaran dan tekan 'Bayar Sekarang'.

Review payment and select 'Pay now'.
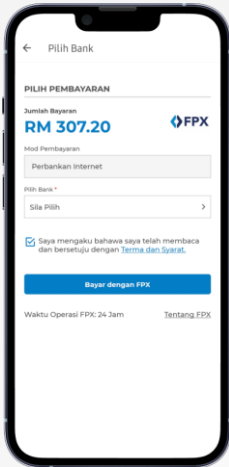
4

Sambungan di muka surat seterusnya....

Continue to next page...

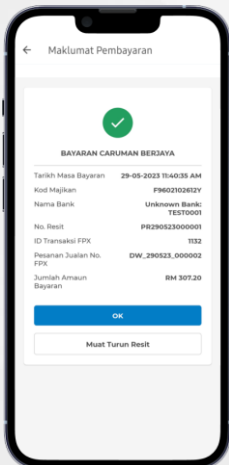# Bayaran Caruman (sambungan)

Contribution Payment (cont.)

5

Tandakan kotak dan tekan 'Teruskan Bayaran'.

Check the notice and select 'Proceed Payment'.

6
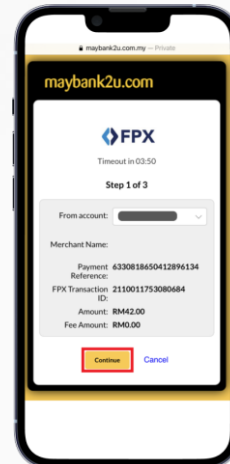
Pilih bank. Tandakan terma dan syarat. Teruskan dengan 'Bayar dengan FPX'.

Select bank and check the terms box. Proceed with 'Pay with FPX'.

7

Lengkapkan proses FPX.

Complete the FPX process.

8

Terima pengesahan pembayaran.
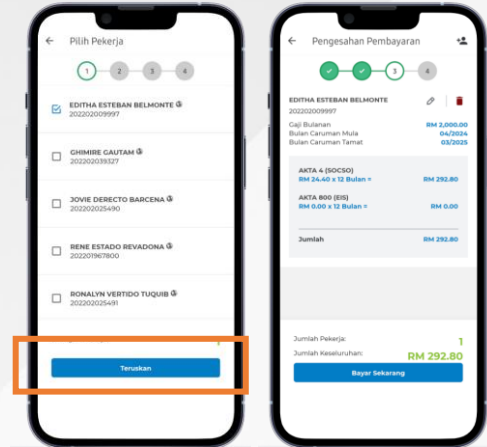
Receive the payment confirmation.

Pembaharuan Caruman

Renew Contribution

Pilih pekerja dan tekan 'Buat Bayaran Caruman' dan teruskan proses bayaran seperti biasa.

Select employee and go to 'Make Contribution Payment' to proceed with the payment process as usual.
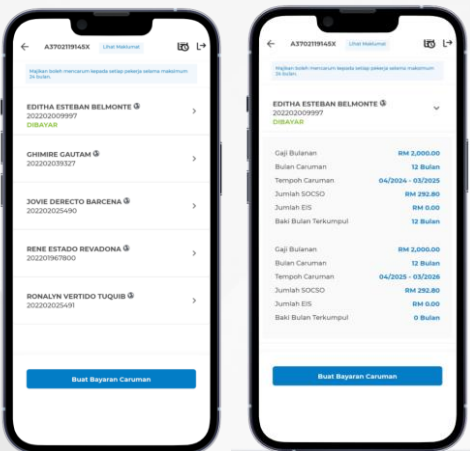
1

Selepas bayaran berjaya, status 'DIBAYAR' akan dipaparkan bagi pekerja yang telah dibayar caruman untuk 24 bulan

Once payment is successful, 'PAID' status will be displayed for employee that has reached the maximum of 24 months contribution paid in total.

2

Bagi pekerja yang telah dibayar caruman untuk 24 bulan, nama pekerja tersebut tidak akan dipaparkan dalam senarai pekerja untuk dicarum.

Employees with 24 months paid contribution will not be displayed in the list for payment.

Bayaran masih boleh dibuat untuk pekerja-pekerja yang belum dibayar untuk 24 bulan.

Payments can still be made for other employees that have not reached the maximum 24 months paid contribution.
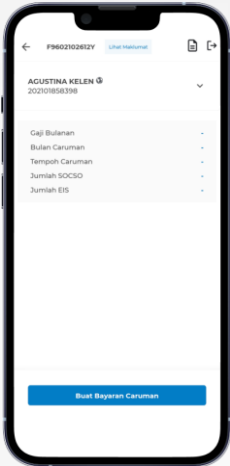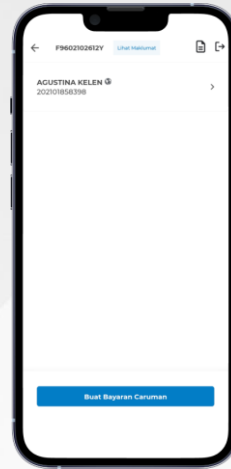
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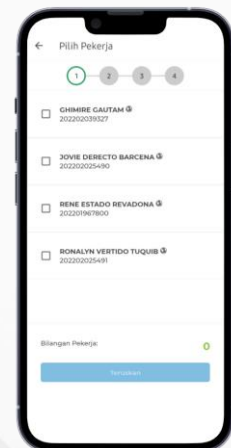
Semakan Maklumat

Check Information

Senarai pekerja yang telah didaftar di portal ASSIST.

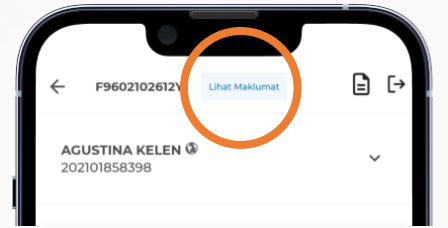*List of workers registered in ASSIST portal.*

1

2

Tekan pekerja di dalam senarai untuk melihat butiran pekerja.
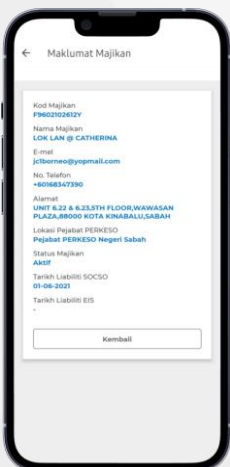
Select worker from the list to view the details.

Tekan 'Maklumat Majikan' di menu atas untuk melihat maklumat majikan.

Select 'View Information' at the top to view employer information.

3

4

Paparan maklumat pekerja.

Employer information displayed.